Enterprise QA Roles and Responsibilities

Enterprise QA performs software testing and provides the following duties: define and develop test plans, test scripts, test cases; track and report issues; conduct testing and measure the success during and after testing; and evaluate and document test results. In the event an application has not yet been migrated to Enterprise QA, the software developer shall support quality assurance testing services to include test plans and test cases. Enterprise QA requires certain artifacts from the development/ business analysis teams to provide meaningful and successful testing results, such as:

- Requirements Traceability Matrix (in order for QA to map requirements to test cases)
- Functional Specifications
- Release notes (states summary of functionality/ additions/ modifications made to application)
- Project Plan to understand when QA is expected to begin
- Resource Request form (this is an enterprise QA provided form that is completed at least 4 weeks in advance of QA resource request)

Additionally, Enterprise QA expects certain duties have been executed prior to software testing, including:

- Unit testing
- Code reviews
- Adhere to automation standard best practices (see Appendix XX)